ELR GP Federation

Director

Job Description and Person Specification

Purpose: To advise, lead, oversee company policy and direction, assist with the leadership and general promotion of ELR GP Federation so as to support the Company’s mission and strategic objectives.

Key responsibilities:

- Attend all Board meetings, appropriate Board Committees and Board development sessions;
- Provide leadership and support for Directors and the senior management team;
- Provide input, influence and oversight to the Federation’s Business Plan;
- Review of Business plan and supporting implementation plans;
- Assess and influence, on an ongoing basis, the progress of the Federation’s Business Plan;
- Provide strategic financial management, including adoption and oversight of the annual budget;
- Input into the formulation and oversight of company policies and procedures;
- Promotion of ELR GP Federation;
- Active engagement and relationship building with shareholders, stakeholders and key partners;
- Provide support and work collaboratively with the senior management team
- Represent the interests of all Federation members in their locality

Board Level Competencies

The individual will have:

- The ability to think strategically and plan ahead, to develop a clear vision and enthuse others, balancing needs and constraints;
- A high level commitment to patient focus and the delivery of high quality, safe services in an innovative way;
- Be accountable for board performance, probing and challenging as appropriate;
- A high level of ability to gain support from shareholders, stakeholders, key partners influence and use political acumen;
- Be committed to working as a team member;
- The motivation to continually improve Federation performance and confidence to take on challenges;
- The ability to think clearly and creatively, make sense of complexity and clarify it for Board and Shareholders;

Length of term: Three years. However, Directors will be able to stand for re-election after 3 years.
Meetings and time commitment:

- The board of directors will meet once a month. Meetings typically last three hours;
- Attendance at the Annual General Meeting;
- Committees of the board meet an average depending on their respective work agenda.
- In addition to board of directors’ meetings, directors will be required to attend no more than two additional events/ board development meetings per year.

Expectations of board members:

- Attend and participate proactively in meetings on a regular basis, and additional events.
- Participate in Federation Committee meetings, as agreed.
- Communicate and promote the Federation’s mission and plans to the shareholders, stakeholders and the wider community.
- Have an excellent understanding of Federation finances, budget, and financial/resource needs.
- Be familiar with the policies and procedures of the Federation.

Remuneration

- £90 per hour and reimbursement of travel expenses for attendance at Federation meetings (typically three hours).
- Board members will also be reimbursed for attendance at Federation Committee meetings and Board Development sessions at the rate of £90 per hour.